



ELEGANTLY CLASSIC WEDDING PACKAGES

Congratulations on your engagement...

Set in the heart of Worthing and a stones throw from the beach, the Chatsworth Hotel is an ideal wedding venue. Our hotel holds a civil wedding licence and, with the choice of three elegant ceremony rooms, offers you the convenience of enjoying the whole of your day under one roof.

For a quiet, intimate gathering, renewal of vows or a full sit down wedding celebration, we can help create your perfect day.

Wedding Packages

To keep your planning simple we have created the following wedding packages. To enquire about holding your wedding at the Chatsworth Hotel, please call our

Wedding Co-ordinator, Liz, on 01903 236103 ext. 713

or email: liz.tait@chatsworthworthing.co.uk

Nearest & Dearest Package

This intimate package is perfect for couples who would prefer a very private affair with family and close friends during the day.

It includes the following for 20 guests:-

Dedicated Wedding Organiser who will be on hand to offer advice and assist with all your arrangements from start to finish leading up to your wedding day.

Licensed room for your Civil/Partnership Ceremony

Use of a dedicated function room for the Wedding Breakfast until 5pm

White Chair Covers and Sashes for either the Ceremony Room or the Wedding Breakfast room. For both rooms, a supplement will be applied.

Selection of Canapés for your Welcome Reception

Bucks Fizz Drinks Reception and a glass of Prosecco for the Toasts

Three course Wedding Breakfast followed by Coffee & Mints (*see page 8 for Menu*)

Half a bottle of our recommended House Wine per adult to be served during the Wedding Breakfast

Please note: upgrades available on choice of wine at a supplement – see full Wine List

Silver Cake Stand & Cake Knife

Silver or Gold Table Plan Stand

Complimentary double room for the night of the Wedding for the Bride & Groom

White linen table cloths and Napkins

Discounted accommodation rates for your guests

*VAT at the current rate

TOTAL: £1,950.00 (£2,050 January 2019 onwards)

The above package is based on a maximum of 20 adult guests (including Bride & Groom) attending, subject to availability, Monday to Thursdays only.

Afternoon Tea Package

This package is perfect for couples who would prefer a quintessentially British day time wedding.

It includes the following for 40 guests:-

Dedicated Wedding Organiser who will be on hand to offer advice and assist with all your arrangements from start to finish leading up to your wedding day.

Licensed room for your Civil/Partnership Ceremony

Use of a dedicated function room for the Afternoon Tea until 5pm

White Chair Covers and Sashes for either the Ceremony Room or the Afternoon Tea room. For both rooms, a supplement will be applied.

Harpist to provide music for your Ceremony and during your Reception and Tea, adding that extra special touch to your big day.

Half day coverage Wedding Photographer

Bucks Fizz Drinks Reception and a glass of Prosecco for the Toasts

Selection of Canapés served with your Bucks Fizz Drinks Reception

Traditional Afternoon Tea for up to 40 guests (*see page 7 for Menu*)

White linen table cloths and Napkins

Silver Cake Stand & Cake Knife

Silver or Gold Table Plan Stand

Complimentary double room for the night of the Wedding for the Bride & Groom

Discounted accommodation rates for your guests

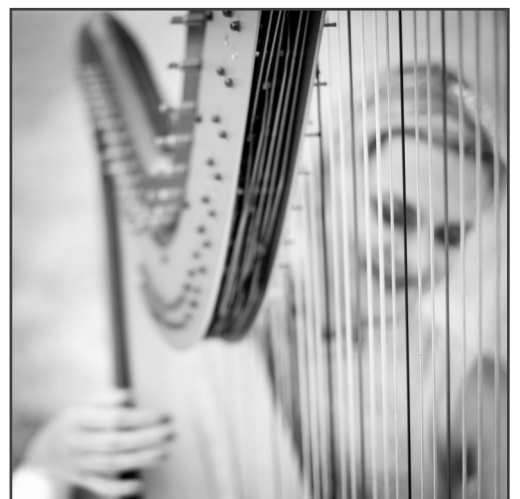
*VAT at the current rate

TOTAL: £3,200.00 (£3,400 January 2019 onwards)

Additional guests: £50.00

This package is based on 40 adult guests (including Bride & Groom).

The maximum number is 60 guests.



Inclusive Package

This package is perfect for couples who want the convenience of enjoying the whole day under one roof and the ease of knowing that the only thing you have to worry about is saying "I DO"!

It includes the following for 60 guests:-

Dedicated Wedding Organiser who will be on hand to offer advice and assist with all your arrangements from start to finish leading up to your wedding day.

Civil Ceremony Room Hire

Half day coverage Wedding Photographer

Bucks Fizz Drinks Reception, one glass per person

Devonshire Suite Hire with private bar and dance floor until 11.30pm

White Chair Covers and Sashes, Top Table and Pillar Swag with fairy lights for the Wedding Breakfast Room

Floral centrepieces for Top Table and up to six guest tables

Silver Cake stand and knife to use for your day

Silver or Gold Table Plan Stand

Three-course seated wedding breakfast with tea, coffee and mints (*see page 8 for Menu*)

Table plan, place cards and table menus created by Elegant Stationery

One glass of house wine per person with the meal

One glass of sparkling wine for a toast

DJ for Evening Reception

Evening finger Buffet (*see page 9 for Menu*)

Double Room for the Bride and Groom with full English Breakfast

Overnight accommodation for the Bride and Groom plus 9 rooms for travelling guests with full English Breakfast

Private Breakfast the following morning for the Bridal Party resident guests

TOTAL: £7,256.00 (£7,556.00 January 2019 onwards)

Maximum number of day time guests: 60 (our largest ceremony room is licensed for maximum of 60).

Additional Evening Guests £18.00. Maximum number of guests for the Evening Reception: 100.

Please note:

The prices in this Wedding Pack are for all weddings held prior to 31st December 2018. All prices quoted are based on VAT at its current rate. In the event of a VAT increase, prices may be subject to an appropriate increase in line with this.

Civil Ceremonies and Partnerships



Exchange vows in either:

the Chanctonbury Room : licensed for 40 guests

The Hartington Room : licensed for 50 guests

(no disabled access but unrivalled garden and sea views)

The Cissbury Room : licensed for 60 guests.

Please note, all arrangements for civil ceremonies must in law be made by the couple themselves with the officiating Priest or Registrar and we advise you to check the Registrar's availability prior to finalising your date.

Please contact the Ceremonies Team at West Sussex County Council: tel. 01243 642122

Suggested Timings

Although our Wedding Co-ordinator will be on hand throughout your planning to advise of the best timings for your wedding, we have put together some suggested timings for you.

DAY WEDDINGS

12.00pm

Ceremony to take place in your chosen room

12.30pm

Drinks and Canapés in the lounge with the opportunity for photographs with your family and friends on the gardens and beach (weather permitting!)

2.00pm

Bride and Groom to receive their guests for either Afternoon Tea or Wedding Breakfast

3.30pm

Speeches, Cake and Coffee

5.00pm

Carriages

INCLUSIVE WEDDING

1.30pm

Ceremony to take place in your chosen room

2.00pm

Drinks Reception in the lounge with the opportunity for photographs with your family and friends on the gardens and beach (weather permitting!)

3.30pm

Bride and Groom to receive their guests into the Devonshire Room

3.45pm

The Wedding Breakfast is served

5.00pm

Speeches, Cake and Coffee

6.00pm

Guests to continue their celebrations in the Lounge Whilst our staff prepare the Devonshire for the Evening Reception.

7.00pm

Evening Reception commences

8.30-10.30pm

Evening Buffet to be served

11.30pm

Carriages

YOUNG GUESTS

We are pleased to welcome your younger guests. Aged 0-3 - free of charge. 4-12 classed as Children. 13 and upwards classed as adult guests.

We are happy to provide a suitable Menu for the children or half portions are available from our main Wedding Breakfast menu at half price.

Please note young guests must be closely supervised at all times.

The Big Day - Your Questions Answered

We have got a date in mind for our wedding, what's the next step?

Please contact us as soon as possible to check availability. We occasionally have dates available up to the last minute, especially for less traditional days, such as weekdays and Sundays, so it's always worthwhile giving us a call. We can then arrange for you to come and visit the hotel to have a look around and discuss your general requirements without obligation.

You have the availability on our favoured date, how do we confirm our booking?

We will provisionally hold the date for you for up to 14 days. To confirm your booking, all you need to do is sign and return a copy of the Wedding Contract which we will send to you, together with your deposit of £500.00 and an indication of the numbers attending.

Deposits required:

An initial non-refundable deposit of £500 to be paid within 14 days of the provisional booking being made. The initial deposit must be accompanied by a signed copy of these terms and conditions.

Second Deposit: Six months prior to the date of the function, 50% of the minimum charge payable.

Third Deposit: Three months prior to the date of the function a further 25% of the minimum charge is payable.

Payments by credit card may only be made by the cardholder and cheques made payable to Chatsworth Hotel.

We strongly recommend that you take out a comprehensive insurance policy, as once deposits are paid they are non-refundable.

When do we discuss the final details?

Please contact Liz Tait, our Wedding Organiser, 6-8 weeks prior to your wedding day to discuss all final arrangements.

When do we need to agree our final numbers and pay the final balance?

Final guest numbers are required 2 weeks prior to the reception date. The final balance is payable one week prior based on final numbers advised and remaining bedrooms unsold. In the unfortunate event of cancellation, the cancellation charge is the sum of money you have already paid to the hotel.

When the final balance is requested, we will add a Security Deposit of £250.00 to guarantee the payment of any additional charges or any damages/breakages caused during the reception. This deposit will be refunded once the hotel management have confirmed that no charges are to be deducted from your security deposit.

Are we able to offer our guests preferential rates on accommodation if they wish to stay?

Take advantage of our special accommodation rates for your wedding guests so that they can have the convenience of staying at the hotel after your wedding.

We are happy to offer your wedding guests the following special wedding rate (subject to availability) inclusive of full English breakfast.

Inclusive Wedding Package Accommodation

You have an allocation of 9 bedrooms of various configurations. Any bedrooms remaining unsold two weeks' prior to your wedding date will be added to your final invoice. If you are able to, please advise how many doubles/twins/family rooms you will require in your 9 bedroom allocation.

Please ask your guests to call reservations on 01903 236103, quoting your names and wedding date, to reserve their rooms on the agreed rate.

Overnight guests

<u>Preferential Accommodation Rates</u>	Tariff- including Full English Breakfast	
	1 Adult	2 Adults
Room Type		
Sea View with Four-Poster Double Bed or Twin	£107	£136
Standard Double or Twin	£65	£94
Family Room (based on 2 adults and 2 children)	£112	



Menus

Traditional Afternoon Tea Menu

A selection of freshly prepared finger sandwiches

Warm scones with fresh Strawberries, clotted cream and preserves (v)

A variety of mini fresh Cream Cakes (v)

A selection of sliced Cake (v)

Your choice from a range of teas and freshly brewed coffee

Sandwich Fillings:

Cucumber (v)

Egg Mayonnaise with Cress (v)

Smoked Salmon with Cream Cheese

Coronation Chicken

Ham and Mustard

Menus

Nearest and Dearest & Inclusive Packages Wedding Breakfast Menu

Please choose one set menu for all your guests or you may wish to choose two Starters, two Main Courses plus a Vegetarian option and two Desserts.

Starters

Pea & Ham Soup

Pumpkin & Butter Bean Soup (v)

Broccoli & Stilton Soup (v)

Tomato & Roasted Pepper Soup (v)

Smoked Chicken & Orange Salad with Pomegranate Dressing,
topped with a Pancetta crisp

Melon, Cucumber and Raspberry Cocktail with
Champagne and fresh Mint (v)

Smoked Mackerel with Dill pickled Cucumber,
Horseradish Mayonnaise served with Granary Bread

Main Courses

Slow-roasted Belly of Pork with an Apricot and Orange Stuffing
and finished with a Sage Jus

Chargrilled Breast of Chicken with a Sausage Meat Stuffing
Served with Roasted Tomato & Garlic Sauce

Roasted Sea Bass fillet served with a warm Broad Bean, Fennel and New Potato Salad
finished with a Wholegrain Mustard Dressing

Chargrilled Peppers filled with Halloumi Cheese, Tomatoes, Mushrooms & Basil
Served on a bed of Rocket leaves (v)

Desserts

Warm sticky Chocolate Brownie with Cornish Vanilla Ice cream
and fresh Raspberries

Apple Crumble with a crunchy Oat topping served with
Raspberry Sorbet or fresh Cream

Zesty Lemon Posset topped with fresh Blueberries
and Shortbread

Menus

Inclusive Package Evening Buffet Menu

Selection of Quiches including Vegetarian (v)

Sausage Rolls

Homemade Mini Pizzas including Vegetarian (v)

Barbecue Chicken Wings

Cocktail Sausages in Honey and Sesame Seeds

Vegetarian Spring Rolls and Samosas (v)

Selection of Crudities and Dips (v)

Selection of Sandwiches:

Smoked Salmon & Cucumber

Sussex Ham with Tomato, Rocket and Wholegrain Mustard

Roast Topside of Beef with Rocket & Horseradish

Coronation Chicken

Mature Cheddar with home made

Tomato Chutney (v)

Home made Chocolate Brownies (v)
